

**USE OF FACILITIES
BUILDING RENTAL AND USAGE CONTRACT**

THIS AGREEMENT made and entered into this ____ day of _____, 20__ by and between the Bondurant/Farrar Board of Education, party of the first part, and _____, party of the second part:

Event/Purpose	Date of Event	
Person in charge	Address	Phone
Supervisor of Building Activity.	Address	Phone

WITNESSETH: That the party of the first part for and in consideration of the payments herein agreed upon, hereby agrees to rent to the party of the second part:

BUILDING/ROOM	TOTAL HOURS OF USE (Hours Before & After Meeting included)	SPECIAL REQUESTS

That the said party of the second part hereby agrees to pay to the party of the first part for the use of such property the sum of:

Room Rental: _____
 Additional Charges: _____
 Total Due: _____

That the said party of the second part hereby agrees to comply with the provisions, schedules and conditions as established by the Board of Education, has read the use of school facilities and equipment regulations for usage and will abide by these regulations.

IN WITNESS WHERE OF the parties hereto have affixed their signatures on the ____ day of _____, 20____.

BY _____
 Signature of Group Representative (party of the second part)

BY _____
 Signature/Principal / Representative of Board of Education (party of the first part)

Adopted: 04/13/1998
Reviewed: 01/08/2001; 04/12/2004; 04/09/2007
Revised: 02/06/2001; 05/10/2004; 05/14/2007