

COLLECTION OF NON-SUFFICIENT FUND (NSF) CHECKS

The Bondurant-Farrar Community School District is expected to serve the public in a fiscally efficient and responsible manner. The District accepts personal and business checks as a form of payment. Any party that issues a check to the District acknowledges the financial obligation and assumes responsibility for the check plus any other costs incurred. The District recognizes the receipt of non-sufficient fund (NSF) checks is time consuming and creates additional administrative costs and therefore has partnered with a 3rd party to provide check recovery services.

If the District receives an NSF check, the district's bank will forward the returned check to the 3rd party processing center. An electronic check recovery process will be used to recover the face value of the check along with the state allowed recovery fee. State laws allow 3rd parties to electronically re-deposit returned checks two times, vs the one time allowed for paper items. If electronic check recovery is unsuccessful on the first attempt, a second electronic attempt to recover funds will be made. If the funds (the face value of the check and the state allowed fee) are not recovered after two electronic re-presentments, secondary (traditional) collections by mailing letters and making phone calls will begin. This is done by our 3rd party in-house collection staff. All non-NSF checks (stop payment, account closed, etc.) are recovered using secondary collections.

The District reserves the right to refuse payment with a check, requiring all future payments to be made in cash or District approved equivalent (money order, cashier check, credit card payment) if the party has previously issued an NSF check to the District.

Adopted: 06/10/2019
Reviewed:
Revised: