

## STUDENT RECORDS

It will be the responsibility of the superintendent or designee to develop administrative regulations regarding this policy. The administrative regulations shall include, but not be limited to, the location and types of education records maintained by the school district, an explanation of the process for amendment of the records, the name of the contact person for access to the records, a procedure for recording disclosures of the records, the amount of a fee to be charged for copies of the records, and the name of the contact person for clarification of the records.

Legal References: 20 U.S.C. § 1232g, 1415.  
34 C.F.R. Pt. 99, 300,.610 *et seq.*  
Iowa Code §§ 22; 279.9B, 280.24, .25, 622.10 281 I.A.C. 12.3(4); 41  
1980 Op. Att’y Gen. 720, 825.

Cross Reference: 501 Student Attendance  
505 Student Scholastic Achievement  
506 Student Records  
507 Student Health and Well-Being  
603.3 Special Education  
708 Care, Maintenance and Disposal of School District Records  
901 Public Examination of School District Records

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