

STUDENT TRIPS

All out-of-state trips and overnight trips must receive the approval of the Board before any financial commitment can be made.

Any overnight trip must follow the guidelines and basic rules as set forth in student trip rules and regulations. See policies 504.9 R, 504.9 E1, and 504.9 E2.

Field trips are planned for educational purposes to meet classroom objectives. These objectives might include specific curricular activities and/or celebrations of accomplishments. Field trips are a privilege. For this reason, a student may be excluded from a field trip for a number of reasons, including, but not limited to: excessive absences, poor academic achievement, failure by the student to make up work missed during previous field trips, unacceptable behavior on previous field trips, or disciplinary problems. The final decision as to whether a student is excluded from a field trip will rest with the building principal.

Students on a field trip are expected to follow the same rules they follow when regular class is in session. While in attendance on a field trip, the student accepts full responsibility for his/her actions while on the trip.

It is also suggested that the release form for overnight trips include all of the following:

- Name of parent/guardian and student
- identity of trip, including the itinerary and a description of hazards and required skills (if any)
- necessary equipment and supplies
- mode of transportation
- base cost and additional expenses
- medical authorization for emergencies, including physician's name and number, parental/guardian emergency number, and insurance information
- agreement to abide by the rules, signed by both the student and the parent/guardian
- a "hold harmless" clause (this needs to be specific to the trip; the courts have been unwilling to enforce these clauses unless they explicitly describe the liabilities the school is seeking to avoid)

Cross Reference: 504.4 Student Performances
 606.5 Student Field Trips and Excursions

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